

Brothers, Sheila C

From: Hippisley, Andrew R
Sent: Tuesday, October 28, 2014 9:30 AM
To: Cox, Penny
Cc: Brothers, Sheila C
Subject: Re: University Dining Advisory Committee - Faculty Representative

From: <Cox>, Penny <penny.cox@uky.edu>
Date: Tuesday, October 21, 2014 at 3:29 PM
To: Andrew Hippisley <andrew.hippisley@uky.edu>
Subject: University Dining Advisory Committee - Faculty Representative

Dr. Hippisley,

Thank you for agreeing to provide a faculty representative, for the University Dining Advisory Committee. Below is the background and the draft committee charge. If possible, we would like to have the first meeting of the group prior to the end of October.

I appreciate your assistance.

Background:

As part of the Request for Proposals (RFP) for a dining partner, we stated our desire to establish a University Dining Advisory Committee. Below is an excerpt of the language from the RFP in section 7.1.10 University Dining Advisory Committee:

A University Dining Advisory committee will be established to include representatives of both contract board and retail customers. The Contractor shall regularly meet with Committee members to discuss a variety of issues including, but not limited to, **menus, pricing and portions, menu specials, premium and festive meals, sustainability, preparation and service standards and practices, hours, trends, and news** of the Dining service industry.

Committee Charge:

The charge to the University Dining Advisory Committee is as follows:

- Provide advice on strengths and weaknesses of dining program,
- Make recommendations for improvements,
- Review customer satisfaction survey results,
- Meet regularly – at least two times per semester, and
- Provide an annual committee report to the EVPFA at the end of the academic year – prior to June 30.

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